

Clinic Cleaning Checklist

Clinic

Week starting

Disinfectant used (name / EPA reg. #)

Contact time

Use an EPA-registered disinfectant and leave surfaces wet for the full contact time on its label. Initial each box when done.

Task	How often	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Treatment rooms								
Treatment chair or bed wiped and disinfected	Each patient							
Countertops, trays and carts disinfected	Each patient							
Devices and handpieces cleaned per manufacturer	Each patient							
Paper or linens changed	Each patient							
Sharps container checked, not over the fill line	Daily							
Sinks, soap and paper towels stocked	Daily							
Floors cleaned	Daily							
Shared spaces								
Door handles, light switches, cabinet pulls	Daily							
Front desk, check-in iPad, pens, card reader	Daily							
Waiting area chairs and tables	Daily							
Restrooms cleaned and restocked	Daily							
Trash and regulated waste removed	Daily							
Weekly and deeper								
Medication fridge wiped out (no food inside)	Weekly							
Cabinets and supply shelves wiped	Weekly							
Vents, ledges and high surfaces dusted	Weekly							
Checked by (initials)								

Reviewed by:

Date: